

Southwood Park Water District  
PO Box 2024  
Lake Oswego, OR 97035

spwd.specialdistrict.org

INCLUDEPIC  
TURE  
"/var/folders/60  
/kq92b64j3tb5f  
\_3zfxr9hb800  
00gn/T/com.mi  
crosoft.Word/  
WebArchiveCo  
pyPasteTempFi  
les/4508.png"  
/\*  
MERGEFORM  
ATINET

Commissioners:  
Kelli Byrd  
Lisa Hillker  
KC Rogers  
Jim Hillker

**August 28, 2024 Southwood Park Water District General Board Meeting Agenda - 7pm  
Meadow Springs Community Church, 12647 SW 62<sup>nd</sup> Ave, Portland, OR 97219  
Meeting located downstairs in the preschool area**

1. Call to order
2. Roll call
3. Sign Checks
4. Review and approval of minutes from:
  - a. July 31, 2024
5. Review monthly reports
  - a. NW Natural Water/Hiland
  - b. PACE Invoice
6. Old Business
  - a. PACE contract finished (late)
  - b. SPWD met with PWB, and agreed on signage in the vault and pump house. SPWD needs to draft a letter addressing the fine. SPWD needs to have a contract with PWB.
  - c. Update on FYE Municipal Review. Has it been signed?
  - d. Board Members need to review the SPWD Rules and Regulations, approved by attorney.
  - e. Continue the work inside the fence at the pump house. Might need more money for weed kill.

6.1 Review Individual Board Member Action Items:

K.C., review and approve WSFS, become a signer on Credit Union account. Follow up with the insurance company and forward those numbers to FEMA. Attend August 2nd, 9th and 23rd FEMA meetings. Discuss FYE Financial Review with Jon and Teresa.

Keli, review and approve WSFS. Meet with Jim to order a Chromebook for District ZOOM meetings. Learn how to do our ZOOM meetings and teach another member for backup.

Jon, review and approve WSFS. FYE Financial Review, sign and mail. Meet with Lisa about SPWD Rules and Regulations.

Lisa, review and approve WSFS. Set-up meeting with PWB and Hiland. Meet with Jon about SPWD Rules and Regulations.

Jim, review and approve WSFS, become a signer Credit Union account. Attend August 2nd, 9th and 23rd FEMA meetings. Meet with Keli to order a Chromebook for District ZOOM meetings.
7. New Business
  - a. Vote for quote 225 or 226 to upgrade surge protection for the new pump. Submit to FEMA.
  - b. Start rate increase process. Last increase was October 2021. NW Natural Water monthly service charge has increased 31%, PGE has increased 38% and Ziplly 16%. 30% increase would mean \$32.50 a month (\$65.00 bi-monthly) and \$3.57 per CCF.

- c. Investigate who is responsible for maintaining the easement ditch from the pumphouse to the street.
- 8. Any other Board Member Business

Answer public questions emailed or left at the sign in sheet.

Adjournment

UPCOMING GENERAL BOARD MEETINGS:

Wednesday September 25, 2024 7:00pm  
Wednesday October 30, 2024 7:00pm  
Wednesday November 20, 2024 7:00pm  
Wednesday December 18, 2024 7:00pm