

Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035



Commissioners:
KC Rogers
Kelli Byrd
Lisa Hilker
Jim Hilker
Severin Holden

spwd.specialdistrict.org

August 26, 2026 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219

Board Chair KC Rogers called the General Board meeting to order at 7:00 pm. An announcement was made that attendees should silence their phones. Attendees were invited to move their chairs forward, if needed. We are guests in this building; as such, food is prohibited and any drinks must have a secure lid or screw-top to prevent spills. No questions will be taken at this meeting; email questions through the website.

Roll Call - In Attendance:

KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the July 29 Board meeting.
 - a. A motion was made to approve the general meeting minutes. **Motion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden.**
3. Board Chair Report:
 - a. KC briefly discussed day-to-day operations.
 - b. KC has established an account with the meter company and hopes to place an order this week.
 - i. There was a discussion as to whether to include a shut-off on the customer's side of all new water meters so customers will not have to call for service. In lieu of this cost, the Board will put warning valve tags on the main water supply valve. Lisa volunteered to source options.
 - c. There was also a discussion as to a set charge for turning off and turning on water by NWNWS. NWNWS charges the District time and materials, which likely will be more than \$80, however, the Board believes \$80 is reasonable to charge the customer.
 - i. A motion was made that, beginning November 1, 2026, customers will be charged \$80 per non-emergency occurrence (each visit from the water provider) to turn off or turn on water. **Motion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden.**
 - d. KC updated the Board on the following issues: 12965 SW 64 Ave. To avoid redundancy, find description of updates in "new business" below.
 - e. There were no specific announcements or Board governance matters. The Board discussed and reviewed the monthly financial reports and invoices, all of which were within previously adopted budget appropriations. The expenditures, including auto-pay items and attendance checks, were reviewed with no objections noted.

4. Old Business:

- a. Severin would like to schedule a meeting with NWNWS within 2 weeks.
- b. Regarding our emergency water supply.
 - i. Lake Oswego cancelled their meeting with Jim but will get back to him within a few weeks.
 - ii. There was discussion by the Board as to whether we should move forward with Portland Water Bureau.
 - iii. Severin would like the list of engineers and is prepared to prep schematics.
- c. Regarding a possible district merger in the future.
 - i. There was continued discussion of what is involved in a merger.
 - 1. Jim has volunteered to investigate further with the SDAO as well as Oregon statutes regarding Special Districts.

5. New Business:

- a. Regarding 12965 SW 64 Ave - Broken Meter. Plumber broke the line behind the service valve. NWNWS charged \$768.57. KC asked them to charge the customer: Repaired.
- b. KC stated that we do not accept District questions written on the Board Meeting sign-in sheet and he again instructed audience attendees to stop handing questions directly to Board Members during or after meetings. All relevant District business questions need to go through the website only.
 - i. Kelli wanted to note for the record, she still believes questions should be accepted at District Board Meetings.
- c. The Board discussed the 2003 Intergovernmental Agreement with Lake Oswego. No action will be taken.
- d. There was a discussion regarding charges to the District for water utility locates.
- e. KC said we should go back to using Google Drive to track jobs and Severin volunteered to update it.
- f. Other Board Business:
 - i. Kelli described her experience when asking questions of an unpleasant plumber, working very near the water meter near the street, on a neighbor's property. The Board discussed how far to intervene with water workers.
 - ii. Kelli reported frightening experiences involving audience members at Board meetings. Other Board members concurred. She observed that audience members – particularly one individual – have become increasingly petulant and confrontational. Kelli stated that, in the interest of the safety of guests and the Board, this situation cannot continue. She specifically requested that her comments be included in the permanent record of the meeting.

The Board meeting adjourned at 8:44 pm.