

Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035



Commissioners:
KC Rogers
Lisa Hilker
Kelli Byrd
Jim Hilker
Jon Howell

spwd.specialdistrict.org

July 31, 2024 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219

Board Chair KC Rogers called the General Board meeting to order at 7:02 pm

Roll Call - In Attendance:

KC Rogers, Kelli Byrd and Jim Hilker

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on June 26, 2024.
 - a. Jim moved to approve the general meeting minutes; Lisa seconded the motion. **Motion passed unanimously.**
3. The Board reviewed the monthly financial reports.
 - a. NW Natural Water/Hiland Discussion
KC was able to negotiate a few items on the new contract. The contract has been signed.
 - b. Kelli offered to set up zoom meetings. Jim moved to spend up to \$350 to purchase a Chromebook or laptop for Kelli to use for this purpose. Upon Kelli's resignation from the board, it would return to the board. Lisa seconded the motion. **Motion passed unanimously.**
 - c. KC moved to pay the bills as presented; Jim seconded the motion. **Motion passed unanimously.**
4. Old Business
 - a. Tom Ferrell from PACE was joined the meeting tonight.
 - i. Tom has finalized the Water System Feasibility Study. It should be printed the following week.
 - ii. Southwood will need to meet with Portland Water Bureau, PWB for a contract.
 - iii. Southwood may choose to meet with the Infrastructure Finance Authority, IFA. Southwood would need to send a letter and they would let us know what was available.
 - iv. Tom believes our immediate priority should be overload protection. Later consider upsizing the inter-tie, including a back-flow device and a pressure reducing valve.
 - b. With Jon absent, we held off on the FYE Municipal Review Update
 - c. Lisa has had continued discussions with the City of Portland Water Bureau with no resolution to the fine charged by the City. Lisa will set up a meeting with the City, Hiland and SPWD.

- d. Jim gave update regarding FEMA. After insurance, he hopes to recover 75% of the January 13 storm damage. We may also be able get resources for the electrical upgrade. Jim has another meeting with FEMA this Friday.
 - e. KC mentioned he has not seen the final draft of the SPWD Rules and Regulations. He asked that Lisa request help from Jon.
5. Individual Board Member Actions Items for next meeting
- i. KC - Review & approve Water System Feasibility Study then email Tom. Become an account signer at OnPoint. Get answer from insurance company and forward to FEMA. Attend August 2 FEMA meeting. Discuss FYE 2023 financial review with Jon, Teresa, sign and mail.
 - ii. Kelli - Review & approve Water System Feasibility Study then email Tom. Get with Jim to order Chromebook. Learn Zoom.
 - iii. Jon - Review & approve Water System Feasibility Study then email Tom. Discuss FYE 2023 financial review with KC, Teresa, sign and mail. Get with Lisa regarding SPWD Rules and Regulations.
 - iv. Lisa - Review & approve Water System Feasibility Study then email Tom. Continue working with Hiland and PWB to find resolution to PWB fine. Get with Jon to find access to SPWD Rules and Regulations.
 - v. Jim - Review & approve Water System Feasibility Study then email Tom. Attend August 2 FEMA meeting. Get with Kelli to order Chromebook. Become an account signer at OnPoint.

The Board meeting adjourned at 8:08 pm.