

Southwood Park Water District

Minutes for June 23, 2021

7:01 – Meeting called to order by Kelli, interim board chair.

- Board members present – KC Rogers, Randy Turner, Kelli Byrd, Susan Weston, and Eric Leatham.
- Met inside of church.
- Checks – forgot at home, Eric and KC will come and sign.
- Reports reviewed. Hiland invoice missing, Kelli will send.
- Minutes approved with a vote of 5-0 with two corrections. Removed “zoom” from first line and Sue is preparing the rate increase letter, Kelli is mailing.

Old Business:

- On Point transition. Everything changed. Zply still pulled from Key Bank. PGE didn't pull. Leave \$1,000 in Key Bank and transfer rest to OnPoint. Dan will prepare and send check to Eric to deposit to savings. Randy motioned, KC seconded, passed 5-0.
- Adobe – Kelli purchased for a year and is reimbursed this month.
- Hiland usage report – sent for last month.
- Putman Water – he couldn't attend tonight, will come next month.

New Business.

- Water Quality Report – Kelli to post to web site. Looks ok.
- Budget – Eric reviewed what was published in paper. Eric moved to approve, KC seconded, passed 5-0.
- Rate increase letter – Sue gave out copies. Sue checked on postage and would need bulk permit for \$200. Postage would be on top of that. With only one mailing a year, doesn't make sense to do. Sue will get labels, stamps and sticker tab (clear tab) for Kelli. Kelli moved to pay expenses, Sue seconded, passed 5-0. Kelli to print labels. Kelli motioned to approve up to \$100 for ink to print labels, KC seconded, passed 5-0. Whit might be able to print.
- Dan's contract – Sue motioned to approve contact, KC seconded, passed 5-0.
- Water tower painting – need specs before we can bid.
- SDAO – need to update for new commissioners. Kelli to do. KC to get official election results.
- Randy retirement – plaque presented for his long service.

Public Comment:

- 7 guests in attendance.
 - Well is doing ok.
 - Attached.

Next meeting is July 28th.

Adjourned at 7:46. Randy moved to adjourn; KC seconded.

Minutes by Eric Leatham.