

Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035



Commissioners:
KC Rogers
Lisa Hilker
Kelli Byrd
Jim Hilker
Jon Howell

spwd.specialdistrict.org

September 25, 2024 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219

Board Treasurer Jon Howell called the General Board meeting to order at 7:02 pm

Roll Call - In Attendance:

Jon Howell, Lisa Hilker, Kelli Byrd (by phone), KC Rogers, Jim Hilker

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. Jon issued oath of office to KC Rogers, KC recited and signed the oath.
3. Jon issued oath of office to Jim Hilker, Jim recited and signed the oath.
4. Lisa asked to be excused from the remainder of the remainder of the meeting.
5. The Board reviewed the minutes from the Board meeting on August 28, 2024.
 - a. Jim moved to approve the general meeting minutes; KC seconded the motion. **Motion passed, with Kelli abstaining.**
6. The Board reviewed the monthly financial reports.
 - a. Jim moved to pay the bills as presented, Jon seconded the motion. **Motion passed unanimously.**
7. Old Business
 - a. Tom Ferrell from PACE delivered printed copies of the Water Feasibility Study(WFS), one copy with all the photos (chairperson copy) and 4 more copies (one for each board member).
 - i. Discussion on whether to post on website or make available by request. Decision was tabled.
 - ii. All board members are to review final WFS before next meeting.
 - b. The financial review is not yet completed by Teresa Hanford. We have a signed agreement with her. We will ask Dan to check on progress, as he found Teresa for the work.
 - c. City of Portland asked for photos. Those have been delivered. Waiting on their decision on the fine.
 - d. FEMA submission is complete. Waiting on it to go thru all processes to see if it gets approved for payment. After that we just need to wait for payment.
8. New Business
 - a. KC brought 2 different proposals for improving the pumps electrical protection. One to just change it to make it more protected and another to add soft start surge protection. Board chose the soft start surge protection as it has other benefits. Jim moved to approve that proposal. KC seconded. **Motion was approved unanimously.**

- b. Dan will be running low on checks soon. KC moved that we approve \$175 for new checks. Jim seconded. **Motion was approved unanimously.**
- c. All present board members agreed that no board member is able to spend or obligate board money without board approval.
- d. With the technical difficulties we have experienced with Zoom meetings, it was agreed to create an email specifically for our Zoom account going forward.
- e. Jon Howell officially resigned from the board.

The Board meeting adjourned at 7:48 pm.