

Southwood Park Water District

Minutes for May 26, 2021

7:01 – Meeting called to order by Kelli, interim board chair.

- Board members present – KC Rogers, Randy Turner, Kelli Byrd, Susan Weston, and Eric Leatham.
- Met inside of church.
- Checks signed.
- Reports reviewed. OnPoint statement missing – Kelli shared paper version. Hiland usage statement missing and Kelli will forward.
- Minutes approved with a vote of 5-0.

Old Business:

- On Point transition. Kelli has updated auto pays for PGE, Ziply, Hiland and Portland Water.
- Hiland contract. Contract does not change year to year. Past dues are evaluated on a case-by-case basis.

New Business.

- Insurance. Due to revenue increase, we need to increase our crime coverage. Eric called our agent and cost to go from \$100,000 to \$250,000 is \$199 per year and it will be prorated for the current year. Eric motioned to increase our coverage, Sue seconded, passed 5-0. Agreed to start on 7/1.
- Public records requests. Have a couple that need to be done. Kelli needs Adobe to do so. KC indicated that prior subscription has expired. Eric motioned that Kelli purchase a new subscription to do the redacting, Sue seconded, passed 4-0.
- Budget committee. Eric sent recommendation to board members. Agreed to publish notice in paper (Randy) for review and approval next month.
- Rate committee. Sue reviewed the committees work and presented three proposals. Kelli presented 10 options. After much review and discussion of the options, Randy motioned to approve Kelli's option A (\$25 monthly base rate and \$2.75 per CCF), Kelli seconded. Passed 3-2 (Eric and Sue). Rate committee disbanded. Maybe a rate study is needed – look at in fall. Sue will prepare letter to be sent to neighbors. Kelli will label and send.
- Water tower. Putnam is a consultant for infrastructure work and is available to come and talk to board about their services. Agreed that this can be scheduled.
- Broken pipe on Southwood. KC talked to Hiland during emergency repair and it was not caused by age. Randy moved to charge homeowner for repair (all except saddle), KC seconded. Passed 5-0. KC will contact Hiland to do so.

Public Comment:

- Rates can be increased later if needed.
- Against rate study.
- Water quality reports are available on the Hiland web site.

Next meeting is June 23rd.

Adjourned at 8:10.

Minutes by Eric Leatham.