

Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035



Commissioners:
KC Rogers
Kelli Byrd
Lisa Hilker
Jim Hilker
Severin Holden

spwd.specialdistrict.org

July 29, 2026 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219

Jim Hilker called the General Board meeting to order at 7:00 pm
An announcement was made that attendees should silence their phones. Attendees were invited to move their chairs forward, if needed. We are guests in this building; as such, food is prohibited and any drinks must have a secure lid or screw-top to prevent spills.

Roll Call - In Attendance:

KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the June 24 Board meeting.
 - a. A motion was made to approve the general meeting minutes. **Motion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden.**
3. Board Chair Report:
 - a. Jim briefly discussed day-to-day operations and the increase in Streamline's annual subscription as well as small discrepancies KC found in the NWNWS invoice (KC has already addressed these).
 - b. Jim updated the Board on the following issues: 12970 SW 63 Pl., 13624/13654 SW 64 Ave. and 13159 SW 63 Place To avoid redundancy, find descriptions of updates in "old business" and "new business" below.
 - c. There were no specific announcements or Board governance matters. The Board discussed and reviewed the monthly financial reports and invoices, all of which were within previously adopted budget appropriations. The expenditures, including auto-pay items and attendance checks, were reviewed with no objections noted.
4. Old Business:
 - a. Regarding 12970 SW 63 Place - Leak: Repaired.
 - b. Regarding the NWNWS contract - Jim and Severin met with NWNWS. NWNWS agreed to clarify the additional 20% wording and it was removed.
 - i. The contract has been signed.
 - c. Regarding our emergency water supply.
 - i. Jim discussed email from Lake Oswego regarding their building a new emergency inter-tie to them.
 1. We still need clarification from Lake Oswego regarding costs.
 2. Severin would like to set up a virtual meeting with them. Jim agreed to set up another meeting.
 3. KC will provide his list of possible engineering firms.

4. Severin will prepare schematics for engineers.
 - ii. The Board briefly discussed the known differences between Portland Water Bureau and Lake Oswego completing project.
 1. We currently do not have enough information to choose provider.
 - d. Regarding a possible district merger in the future.
 - i. Jim noted that in February, 2020, SDAO had recommended our district merge with another water district.
 1. A successful election of both districts would be needed for a merge.
 2. Rivergrove Water District would support a merger but not take us on as a customer. Specifically, they have district employees and are only 5 miles away.
5. New Business:
 - a. Regarding 13624 and 13654 SW 64 Ave. – Shared Meter Box Collapse: Repaired.
 - b. Regarding 13159 SW 63 Place – Leaking Meter: Repaired.
 - c. Other Board Business:
 - i. KC wants to move forward with purchasing water meters.
 1. A motion was made to authorize the purchase of 20 new water meters, up to \$100 each. **Motion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden.**
 - ii. After a recent complaint about one of our ‘notice of meeting’ signs, since we have a website and all meetings are listed there, in the future, we’ll only post the sign at the church.

The Board meeting adjourned at 7:34 pm.