

Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035



Commissioners:
KC Rogers
Kelli Byrd
Lisa Hilker
Jim Hilker
Severin Holden

spwd.specialdistrict.org

May 27, 2026 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219

Board Chair KC Rogers called the General Board meeting to order at 7:09 pm. Due to intermittent internet connectivity issues during the meeting, the Zoom recording is incomplete. These written minutes constitute the official record of the proceedings. An announcement was made that attendees should silence their phones. Attendees were invited to move their chairs forward, if needed. We are guests in this building; as such, food is prohibited and any drinks must have a secure lid or screw-top to prevent spills.

Roll Call - In Attendance:

KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the April 29 Board meeting.
 - a. A motion was made to approve the general meeting minutes. **Motion passed unanimously with ayes from: KC Rogers, Lisa Hilker, Jim Hilker and Severin Holden.** Kelli Byrd abstained as she was not present at the last meeting.
3. Board Chair Report:
 - a. KC briefly discussed day-to-day operations including a few changes in bills.
 - b. Thank you to KC and Jim for spending half a weekend day loading vegetation debris from the District property and to KC for disposing of it.
 - c. KC has an appointment June 2 to address the missing keys to the surge protector box.
 - d. NWNWS refunded \$551.70 after they'd inadvertently charged us for the delivery of chlorine.
 - e. There were no specific announcements or Board governance matters. The Board discussed and reviewed the monthly financial reports and invoices, all of which were within previously adopted budget appropriations. The expenditures, including auto-pay items and attendance checks, were reviewed with no objections noted.
4. Old Business:
 - a. Regarding our emergency inter-ti, Jim contacted Lake Oswego and is awaiting answer.
 - i. KC will send Severin the Tigard engineering firm contact information.
 - ii. Jim will reach out to Business Oregon for funding information.
 - b. The Master Meter replacement has been completed. We are awaiting the final cost.
 - c. Regarding 12914 SW 62 Ave. - Cracked Meter: The overcharge by NWNWS has not yet been addressed.
 - d. Regarding 13467 SW 61 Ave. - Damages from customer tampering: NWNWS has billed the customer.

- e. KC and Severin had a meeting with Seth from NWNWS. They discussed requested changes in the contract. They went through the usage report and discussed zero-read customers and how to address them. Both KC and Severin feel the meetings are productive and plan to continue them for now. Severin would also like to set up a meeting with Silas at NWNSW to further discuss the contract.
5. New Business:
- a. Regarding 12918 SW 63 Place – Leak: Repaired May 20. Kelli says there was no “phone blast” by NWNWS but water was not off very long.
 - b. KC is planning time away and Jim has offered to take over notifications from NWNWS while KC is unavailable.
 - i. If a NWNWS meeting is scheduled during KC’s absence, Jim will accompany Severin.

The Board meeting adjourned at 7:56 pm.