

Southwood Park Water District

Work Meeting

Minutes for March 9, 2022

7:04 – Meeting called to order by Kelli Byrd, board chair.

- Met inside church basement and wearing masks.
- Board members present – Kelli Byrd, Sue Weston, Eric Leatham and Jon Howell. Whit Middlecoff had a conflict and could not attend.

Old Business.

- Sue shared and board reviewed letter that attorney is going to send concerning proposed settlement.

New business:

- Kelli brought a box of old files for review.
- Meeting packets seem to include agenda, bills and supporting information. Should be able to scan whole thing and then save in some kind of directory for accessibility. Need to look for minutes book.
- Would be nice to find prior intergovernmental agreements, contracts, plans, policies and procedures and save them separately.
- Michelle should be saving current information in the same manner.
- Pull any vendor material information, major repairs, inspections, type of materials, ownership of tower lot, water rights, well information, etc. for Pace.
- Water district needs to have easement for water lines in park.
- Homework – consider Owl device to have virtual attendance for meeting for our next meeting.

Public Comment:

- 2 guests in attendance.
 - Pace has not yet received contract. Must have before they can start.
 - Park discussion earlier in meeting was misleading, Phil was not involved in park transfer to LO. Phil did ask prior park director about care of park once but there was no follow-up. Belonged to county as undeveloped park land until transfer.

Next meeting is March 23rd.

Adjourned at 8:10. Kelli moved to adjourn meeting, Sue seconded, passed 4-0.

Minutes by Eric Leatham.