

Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035



Commissioners:
KC Rogers
Kelli Byrd
Lisa Hilker
Jim Hilker
Severin Holden

spwd.specialdistrict.org

June 24, 2026 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219

Board Chair KC Rogers called the General Board meeting to order at 7:02 pm
An announcement was made that attendees should silence their phones. Attendees were invited to move their chairs forward, if needed. We are guests in this building; as such, food is prohibited and any drinks must have a secure lid or screw-top to prevent spills.

Roll Call - In Attendance:

KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the May 27 Board meeting.
 - a. A motion was made to approve the general meeting minutes. **Motion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden.**
3. Board Chair Report:
 - a. KC briefly discussed day-to-day operations including a few changes in bills as well as renewals paid.
 - b. KC delivered pumphouse green debris to Grimm's and paid the \$20 fee.
 - c. We received the final cost of the Master Meter replacement and it was \$7,426.70, considerably less than the expected estimate.
 - d. KC updated the Board on the following issues: 12918 SW 63 Pl., 12970 SW 63 Pl. and 13514 SW 64 Ave. To avoid redundancy, find descriptions of updates in "old business" and "new business" below.
 - e. There were no specific announcements or Board governance matters. The Board discussed and reviewed the monthly financial reports and invoices, all of which were within previously adopted budget appropriations. The expenditures, including auto-pay items and attendance checks, were reviewed with no objections noted.
4. Old Business:
 - a. A motion was made to approve the FY2026-2027 budget. **Motion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker and Jim Hilker. Severin Holden abstained.**
 - b. There was a discussion regarding the NWNWS contract.
 - i. The Board still wants wording changes made regarding the two separate 20% markups. It is believed this was an error on NWNWS's part but it needs to be clarified in the new contract.
 - ii. Jim and Severin will meet with Silas to finalize wording.
 - iii. Since the contract will need to be signed before the next Board meeting,

a motion was made to approve the NWNWS contract as presented, knowing we still plan to clarify 20% wording. **Motion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker, Jim Hilker and Severin Holden.**

- c. Regarding our emergency water supply, Jim and Severin met with Lake Oswego with more details and the building of a new inter-tie to them.
 - i. They asked for 3 weeks to get back with us.
 - d. Regarding 12918 SW 63 Place – Leak: Repaired. The final cost was \$2,356.29.
5. New Business:
- a. Regarding 12970 SW 63 Place – Leak: It is on NWNWS's schedule for repair. The estimate is \$2,826.90 plus 20% contingency for a total of \$3,392.28.
 - b. Regarding 13514 SW 64 Ave. – Leak reported: NWNWS did a sight unseen estimate for \$5,985.55 plus 20% contingency for a total of \$7,182.66.
 - i. KC drove by June 17 and no water was present.
 - ii. KC drove by again on June 20. Still no water was present however the double meter box was caved in.
 - iii. KC denied the repair without further investigation.
 - c. Severin reported that quite a few customers were scheduled for shut-off with 2 customers having already been shut off.

The Board meeting adjourned at 7:49 pm.