

Minutes for Southwood Park Water District
August 26, 2020

7:02 – Meeting called to order.

- Board members present – KC Rogers, Randy Turner, Kelli Byrd, Susan Weston and Eric Leatham.
- Due to Covid-19, met outside in front of church with proper spacing.
- Checks signed and reports reviewed with no objections. PGE is about \$100 more than last year but temperature average was about the same.
- Minutes approved.

Old Business:

- Security grant money – Kelli contacted them and we should have the check next week.
- Rate committee. Didn't get setup for tonight, try again next month. Need to announce meeting to public.
- Repair on Upper 63rd Place was expensive at about \$2k. Kelli thought some sidewalk repairs in the area may have affected water lines.

New Business.

- KC submitted the "Resolution Adopting the Budget" late to the state since we didn't know this form also had to be done.
- Bookkeeping fee increased from \$425 to \$445 per month. Board had previously discussed a raise and it was included in the new budget. KC obtained a proposed contract for the board members to review for the next meeting.
- Randy discussed his participation in the Leadership Academy (on-line self-study course) and recommended all to look into it.
- Susan discussed her attendance at the OAWU conference. Pretty good social distancing but mask usage could have been better. Less than 300 connections is a key limit that we must focus on as our oversight and cost would increase a lot if we exceed that number. From her seminars, she shared 1. We need to be careful with email communication. Can send info to all - cannot "reply all" or it becomes a board meeting with public notice needed but can reply individually. 2. Need an emergency response plan (Susan to look into it). 3. Financial programs are available to help with planning and upgrades. Some are based on median income if less than \$47k (Eric to look into what it is for our area). 4. Tank inspection guy spoke about different ways to do it (Susan to contact him for a free look). 5. Pipes – one option is to look at problem areas and redo those first.
- September will likely be the last month that we can meet outside. Kelli to look into phone conferences.
- Brief discussion on making a priority list of repairs as part of our 5 year plan. Need to know what needs to be done in order to review rates but cannot make much in the way of repairs until we have more income. Discuss next month.
- KC talked to Hiland and based on pump usage, it likely does not need replacement soon. Could last 20 years.

Other:

- Jon had comments on phone conference rules / etiquette and budget / rates relating to repairs and debt.
- No other public comments.
- Five guests in attendance

Next meeting is September 23rd.

Adjourned at 8:19.

Minutes by Eric Leatham.