

Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035



Commissioners:
KC Rogers
Kelli Byrd
Lisa Hilker
Jim Hilker

spwd.specialdistrict.org

October 30, 2024 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219

Jim Hilker called the General Board meeting to order at 7:01 pm

Roll Call - In Attendance:

Kelli Byrd, Lisa Hilker and Jim Hilker

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the general meeting on September 25, 2024.
 - a. Lisa moved to approve the meeting minutes; Kelli seconded the motion. **Motion passed unanimously.**
3. The Board had no access to the monthly financial reports therefore was unable to review them. A/P checks were available and all were accurate.
 - a. Lisa moved to pay the bills as presented; Kelli seconded the motion. **Motion passed unanimously.**
4. Old Business
 - a. Jim gave FEMA grant update. Everything has been submitted for final review.
 - b. Half of the electrical upgrade payment is being submitted by us to begin work. A portion of that will be submitted to FEMA as a mitigation project.
 - c. Lisa gave a City of Portland Water Bureau Update. The city is willing to lower the fine to \$5,000 once SPWD provides photographic evidence That the warning notice in their vault is moved to a safer location than the ladder. Lisa does not want to use Hiland for this due to their expense. Jim will talk to KC about another possibility. Neither Kelli nor Lisa are comfortable moving forward with this payment since Hiland incurred the fine.
5. New Business
 - a. Jim previously submitted his idea of rate increases. He will email them again for review and discussion. Changes in the spreadsheet can be easily made.
 - b. The feasibility study is complete. The board discussed how to make it accessible to the public and still comply with the ADA. Requests could be made for electronic copies to be sent with the caveat it would be in written form, perhaps offering help to read.
 - c. Kelli is interested in checking out "backroom file storage" via the website provider. That would allow all board members to have access to all file storage. The board briefly discussed making sure multiple members have passwords and access to the website, etc.

The Board meeting adjourned at 7:21 pm.