

Southwood Park Water District  
PO Box 2024  
Lake Oswego, OR 97035



*Commissioners:*  
C. Whit Middlecoff  
Jon Howell  
Eric Leatham  
Kelli Byrd  
Sue Weston

spwd.specialdistrict.org

## **December 28, 2022 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219**

Board Chair Whit Middlecoff called the General Board meeting to order at 7:02 pm

### **Roll Call - In Attendance:**

Whit Middlecoff, Sue Weston, Jon Howell, Kelli Byrd, Michelle Cushing

### **Business:**

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on November 30, 2022.
  - a. Sue moved to approve the minutes; Jon seconded the motion. **Motion passed unanimously**
3. The Board reviewed the monthly financial reports.
  - a. Jon mentioned that Hiland had done a good job collecting the outstanding accounts receivables. Sue had noticed it too as she was reviewing the materials for tonight's meeting.
  - b. Jon also mentioned that the actual revenue and expenses were in line with the budgeted amounts.
  - c. Jon moved to pay the bills as presented; Sue seconded the motion. **Motion passed unanimously.**
4. Old Business
  - a. Tom Ferrell of PACE was not able to join the meeting tonight.
  - b. Jon will contact Silas from Hiland about their schedule for the replacement of the next 60 meters.
5. New Business
  - a. Kelli asked the Board about doing a newsletter, maybe twice a year, to the ratepayers of Southwood Park Water District. Kelli will work with Michelle to draft a Spring newsletter for the Board to review.
6. The SPWD Board made their annual donation to Meadow Springs Community Church. Michelle bought a thank you note for all the Board to sign. The Board appreciates the use of the space for their monthly meetings.
7. Public Comment - 2 guests in attendance - No Public Comments

The Board meeting adjourned at 7:27 pm.