

Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035



Commissioners:
C. Whit Middlecoff
Jon Howell
Eric Leatham
Kelli Byrd
Sue Weston

spwd.specialdistrict.org

November 30, 2022 Southwood Park Water District General Board Meeting Minutes Meadow Springs Community Church, Portland, OR 97219

Board Chair Whit Middlecoff called the General Board meeting to order at 7:00 pm

Roll Call - In Attendance:

Whit Middlecoff, Sue Weston, Eric Leatham, Jon Howell, Kelli Byrd, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on October 26, 2022.
 - a. Eric moved to approve the minutes; Sue seconded the motion. **Motion passed unanimously**
3. The Board reviewed the minutes from the Executive Session on October 26, 2022.
 - a. Jon moved to approve the minutes; Eric seconded the motion. **Motion passed unanimously**
4. The Board reviewed the monthly financial reports.
 - a. Eric moved to pay the bills as presented; Jon seconded the motion. **Motion passed unanimously.**
5. Old Business
 - a. Tom Ferrell of PACE Engineers updated the Board on their progress. Tom thanked Michelle for providing the production and consumption values from 2015 to 2022.
 - i. Internal team coordination and discussion on report.
 - ii. Capacity and planning analysis.
 1. planning basis
 2. water quality assessment - water rights
 3. well level and production
 - iii. Began storage tank analysis.
 - iv. Continued writing Comprehensive Plan.
 - v. Begin preparing budget for survey District Map.
 - vi. Continued compiling appendices for Comprehensive Plan.
 - vii. Discussion with Portland Water Bureau on the existing inertia.
 - b. Michelle prepared the resolution for the Board on "Nominating and Electing Board Officer Positions." The Board reviewed the resolution.
 - i. Kelli moved to approve the resolution as presented; Eric seconded the motion. **Motion passed unanimously.** Whit and Eric signed the resolution and Michelle will add it to the website.

6. New Business

- a. Silas from Hiland mentioned at last month's meeting that Hiland will be converting to a new software platform called El Dorado Utility Billing Software. They plan to go live with this new system in early 2023. No information has been provided to the SPWD residents as of yet.
7. The SPWD Board will make their annual donation to Meadow Springs Community Church at the next Board meeting on December 28. The Board appreciates the use of the space for their monthly meetings. Whit asked Michelle to pick up a thank you card for the Board to sign and include with the check.
8. Public Comment – 3 guests in attendance
- a. George Albrecht mentioned that the lady who resided at 13583 64th Avenue has passed away and the house appears to be vacant. The Board asked Michelle to let Hiland know.

The Board meeting adjourned at 8:04 pm.