Southwood Park Water District
PO Box 2024
Lake Oswego, OR 97035

spwd.specialdistrict.org



Commissioners:
KC Rogers
Kelli Byrd
Lisa Hilker
Jim Hilker
Severin Holden

September 30, 2026 Southwood Park Water District General Board Meeting Minutes
Meadow Springs Community Church, Portland, OR 97219

Board Chair KC Rogers called the General Board meeting to order at 7:00 pm
An announcement was made that attendees should silence their phones. Attendees were invited to move their chairs forward, if needed. We are guests in this building; as such, food is prohibited and any drinks must have a secure lid or screw-top to prevent spills. No questions will be taken at this meeting; email questions through the website.

Roll Call - In Attendance:
KC Rogers, Kelli Byrd (via Zoom), Lisa Hilker and Jim Hilker. Severin Holden was not present.

Business:

1. KC stated he'd received 2 question via the website. A ratepayer wanted the Board to post our contract with our water service provider on the website. The Board determined the request would not be granted. Public disclosure of the contract terms would place the District at a competitive disadvantage in future negotiations with water service providers and could compromise the District's ability to obtain favorable pricing and terms. The same ratepayer wanted a copy of our bank statement. The Board declined, due to the private information contained therein and instead, offered the accountant's monthly report.
2. The Board reviewed the agenda for tonight's meeting.
3. The Board reviewed the minutes from the August 26 Board meeting.
    a. A motion was made to approve the general meeting minutes. M**otion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker and Jim Hilker.**
4. Board Chair Report:
    a. KC briefly discussed day-to-day operations.
    b. KC has received the new meters and is pleased with them. They are solid brass. They were $69.59 each, with shipping $76.43 each.
    c. NWNWS gave an estimate of $6,000 for 4 meters to be replaced.
    d. KC and Severin have a Teams meeting scheduled October 5 with NWNWS.
    e. KC asked, that in the future, Lisa post the Draft Minutes directly to the website. Lisa agreed.
    f. There were no specific announcements or Board governance matters. The Board discussed and reviewed the monthly financial reports and invoices, all of which were within previously adopted budget appropriations. The expenditures, including auto-pay items and attendance checks, were reviewed with no objections noted.

5. Old Business:
    a. KC stated we are still not getting addresses and reasons for locates billed by NWNWS.
    b. Regarding a possible District merger:

i. Jim has continued to research a possible water District merger. He has researched Oregon statutes and contacted the SDAO legal department. SDAO has sent the steps necessary.
ii. Jim sent an email to Commissioners with information from both Oregon Statutes and the SDAO. The first phase is the Board taking a vote to authorize a committee and gather information. The other District (Rivergrove Water District) needs to do the same. Both Districts would then meet in person to share information and discuss each District's objectives. If both Districts wish to move forward, we would hire an attorney, draft resolutions which would need to be voted on by each Board, separately. If approved by both Districts, the larger District, Rivergrove, would call a joint Board meeting. We would then approach the Clackamas County to have a vote of each District on the next election cycle. Each District would need to approve, with a simple majority. Another joint Board meeting would be called to solidify timeline, etc.
iii. Jim pointed out that, per our Water System Feasibility Study, the SDAO recommended merging with another district (February, 2020) as well as two previous attempts at merger (2012 and 2018) being rejected.

c. A motion was made to form a committee (KC and Jim) to further investigate the possibility of merger. M**otion passed unanimously with ayes from: KC Rogers, Kelli Byrd, Lisa Hilker and Jim Hilker.**

6. New Business:
   a. Under NWNWS's new billing system, auto-pay is not working and that needs to be addressed with them.
   b. We need to start working on a letter to customers regarding updates, changes, no-tampering tags and a possible District merger.

The Board meeting adjourned at 8:44 pm.