

Southwood Park Water District  
PO Box 2024  
Lake Oswego, OR 97035



*Commissioners:*  
Jon Howell  
Kelli Byrd  
Lisa Hilker  
KC Rogers  
Jim Hilker

spwd.specialdistrict.org

**June 26, 2024 Southwood Park Water District General Board Meeting Agenda – 7pm  
Meadow Springs Community Church - Downstairs in the preschool area**

1. Call to order
2. Roll call
3. Review and approval of minutes from:
  - a. May 29, 2024 – Budget Meeting Minutes
  - b. May 29, 2024
4. Review monthly reports
  - a. NW Natural Water Discussion
    - i. Contract Review – update notice address to PO Box not pumphouse address
    - ii. OHA CCR Certification Form – Fill out and complete
    - iii. 2023 CCR - any revisions – Post to website and include with the next SPWD invoice?
5. Sign AP checks
6. Old Business
  - a. PACE Engineers Update and Water System Feasibility Study Review – final Board comments to Tom by Friday June 28
  - b. FYE 2023 Municipal Review Update – Sign engagement letter
  - c. Board access to the new savings account with Local Government Investment Pool (LGIP)
  - d. City of Portland Water Bureau update
  - e. FEMA Grant update
  - f. Pumphouse cleanup
  - g. Review Board Action Items
    - i. Jon – FYE 2023 financial review with Teresa, Rules and Regulations review from the District’s legal counsel
    - ii. Lisa – Contact City of Portland, Contact FEMA grant writer, Contact Hiland, Pumphouse cleanup, Sign in to LGIP
    - iii. Kelli – Water System Feasibility Study review and any comments to Tom, Sign in to LGIP
    - iv. KC – Contact FEMA grant writer, Contact Hiland, Pumphouse cleanup
    - v. Jim – Water System Feasibility Study review and any comments to Tom, Pumphouse cleanup
7. New Business
  - a. Sign and approve the Resolution 2024-01 for FY2024-2025 Budget
  - b. Discuss Board Officers positions – Chair, Secretary and Treasurer
  - c. Dan Zimmerman contract extension – Sign and return
  - d. Clackamas County Elections Update – Sign and return
  - e. Other Board member business
8. Adjournment

**UPCOMING GENERAL BOARD MEETINGS:**

Wednesday July 24, 2024 7:00pm  
Wednesday August 28, 2024 7:00pm  
Wednesday September 25, 2024 7:00pm