

Southwood Park Water District

Minutes for February 24, 2021

7:01 – Zoom meeting called to order.

- Board members present – KC Rogers, Randy Turner, Kelli Byrd, Susan Weston, and Eric Leatham.
- Due to Covid-19 and weather, met via Zoom.
- Checks signed earlier. Can pick them up from KC.
- Reports reviewed. Past due accounts are down.
- Minutes approved with a vote of 5-0.

Old Business:

- Sue to get invoice to KC for Zoom reimbursement.
- Westlake Consultants – Eric had message from them during snowstorm / power outage. Played phone tag since then.
- Past due accounts – should have clear procedures.

New Business.

- Suez presentation on their examination of the water tower, the company and their program. Several tower safety items should be brought up to current code. He estimated 60-90 days to begin and 6-8 weeks for completion. Ideally should be done in late spring / early fall. Will look to time for off season since we'll have to connect to Portland Water during this time.
- Water tower painting bids – KC to get ads published in Oregonian and Daily Journal of Business and will post to our web site. Eric motioned, Sue seconded, passed 5-0.
- Rate committee – informational meeting held on 2/10. Didn't have signs posted 7 days prior due to confusion with the Sunday agenda posting timeline. Next meeting 3/10.
- Approved sign design for budget and rate committees. Kelli to get them ordered.
- Informational mailer to all customers regarding pending rate increase. Decided to do simple 1 page flyer so no need to purchase supplies yet.

- OnPoint account opened. Board members will need to visit unless they already have an account there. Agreed that KC could order up to 500 checks from Costco to get the best deal. Randy motioned, Sue seconded, passed 5-0.
- Several PGE trucks got stuck in the grass near the water tower during the snowstorm / power outages and made a mess. Wait until PGE has power back on to all customers and then KC will contact them.
- Emergency repair on Southwood caused brown water for a lot of the neighborhood. Would like ability to post information on web site and potentially contact affected users. Kelli to look into it.
- Kelli and KC clarified that all board members don't have to participate in the rate committee, but it is encouraged.

Other:

- Hiland offers autopay.
- No public comments.
- Four guests in attendance.
- Change clocks in March.

Next meeting is March 24th.

Adjourned at 8:47.

Minutes by Eric Leatham.